



# EMPLOYMENT HISTORY

<b>Name of Current or Most Recent Employer</b>		<b>Telephone Number</b>	<b>May we contact ?</b>
Employer Address			
<b>Position Title</b>	<b>Supervisor Name &amp; Title</b>		
<b>Employed From</b>	<b>Duties and Responsibilities</b>		
<b>Employed To</b>			
<b>Starting Wage</b>	<b>Reason for Leaving</b>		
<b>Ending Wage</b>			
<b>Additional Information</b>			
<b>Name of Previous Employer</b>		<b>Telephone Number</b>	
Employer Address			
<b>Position Title</b>	<b>Supervisor Name &amp; Title</b>		
<b>Employed From</b>	<b>Duties and Responsibilities</b>		
<b>Employed To</b>			
<b>Starting Wage</b>	<b>Reason for Leaving</b>		
<b>Ending Wage</b>			
<b>Additional Information</b>			
<b>Name of Previous Employer</b>		<b>Telephone Number</b>	
Employer Address			
<b>Position Title</b>	<b>Supervisor Name &amp; Title</b>		
<b>Employed From</b>	<b>Duties and Responsibilities</b>		
<b>Employed To</b>			
<b>Starting Wage</b>	<b>Reason for Leaving</b>		
<b>Ending Wage</b>			
<b>Additional Information</b>			

## EDUCATIONAL BACKGROUND

School	Name & Location of School	Graduate Yes / No?	Training or Classes Beneficial to Your Employment
High School			
College			
Trade School			
Other Training, Classes, or Seminars	Please use this space to elaborate...		

## RELATED SKILLS

**I am Familiar With The Following:**    \_\_\_ General Computer Knowledge    \_\_\_ Word Processing  
 \_\_\_ General Plant Knowledge    \_\_\_ Customer Service Skills    \_\_\_ Phone Skills

**I am Proficient at Operating the Following Software Programs:** \_\_\_\_\_

LIST TWO REFERENCES WHO HAVE KNOWLEDGE OF YOUR WORK SKILLS (No Relatives Please)

<b>Name:</b>	<b>Name:</b>
<b>Address:</b>	<b>Address:</b>
<b>Phone:</b>	<b>Phone:</b>
<b>Relationship:</b>	<b>Relationship:</b>

## PROFESSIONAL GOALS

What Position Are You Applying for and Why?

What past work, personal experience, and / or education would help you if you were hired?

What beneficial qualities could you bring to our team at Scenic Specialties or The Pond Shop?

What are some of your long and short-term goals in your career path?

**What are some of your reasons for wanting to work for Scenic Specialties or The Pond Shop?**

**Do you know of any reason why you may be susceptible to injury as a result of heavy lifting? (at least 75 lbs.)**

**How do you and your family feel about you having to work evenings, long hours, or weekends?**

**What did you like most about your most recent job?**

**What did you like least about your most recent job?**

**I understand that the employer follows an employment-at-will policy, in that if I am hired, I or the employer may terminate my employment at any time, or for any reason consistent with applicable state or federal law. I understand that this application is not a contract of employment. I understand that to be employed I must be lawfully authorized to work in the United States, and I must have documentation to support my eligibility.**

**I understand that the company may thoroughly investigate my work and personal history and verify all data given on this application, on related papers, and in interviews. I authorize all data given on this application, on related papers, and in interviews. I authorize all individuals, schools, and firms named herein, except my current employer if so noted, to provide any information requested about me, and I release them from all liability for damage in providing such truthful information.**

**I authorize Scenic Specialties or The Pond Shop to utilize or disclose such information as reasonably necessary to fulfill their own contractual obligations.**

**I certify that all the statements herein are true and understand that any falsification or willful omission given in my application or interview(s) shall be sufficient cause for dismissal or refusal of employment.**

\_\_\_\_\_  
**Signature of Applicant**

\_\_\_\_\_  
**Date of Application**

**Thank you for submitting your application. Please call 320-363-7479 to inquire about the status of this application or to ask any additional questions.**